



# NDC COURIER



Summer, 2017

## WELCOME BACK TO SCHOOL

School starts back on  
Thursday, August 31, 2017.

Welcome to another exciting year at Notre Dame Collegiate. The year will be full of wonderful experiences for our students, staff, and parent community.

We have included the dates of the Liturgical celebrations for the 2017/2018 school year and we always love to have parents join us in prayer. I invite you to mark these dates on your family calendar. Our opening year mass will be **Tuesday, September 5<sup>th</sup> at 10:00 a.m.**

Also, please join us on **Tuesday, September 12<sup>th</sup>** for our annual "Meet the Teacher" night at 7:00 p.m.

School Photo date is **Thursday, September 21<sup>st</sup>**. Retake date is **Tuesday, October 26<sup>th</sup>**.

**STUDENT TIMETABLES** for the 2017-2018 school year will be handed out in TAP's on August 31, 2017. Please see Mr. Dunphy/Mrs. DeKlerk for any scheduling changes.

TAP lists will be posted on the wall at the entrance of the school. Grade 7's will have help from our Student Leadership group to familiarize them with the school and their TAP (Teacher Advisory Program – home room).

### RELIGIOUS CELEBRATION Family and friends welcome

- Sept 05/17 -Opening Mass
- Oct 05/17 - Thanksgiving Day Liturgy
- Nov 10/17 - Remembrance Day Service
- Dec 06-07/17 - Advent Mass
- Jan 08/18 - Opening Year Liturgy
- Feb 14/18 - Ash Wednesday Liturgy
- Mar 28/18 - Stations of the Cross Liturgy
- Mar 29/18 - Holy Thursday Liturgy
- May 01/18 - Month of Mary Liturgy

### NDC TIMETABLE 2017-2018

Monday - Thursday		Friday	
Warning Bell	8:30	Warning Bell	8:30
Attendance & Prayer	8:33 – 8:41	Attendance & Prayer	8:33 – 8:41
Block 1	8:44– 9:59	Block 1	8:43– 9:37
Reading Flex	9:59 – 10:19	Block 2	9:39 – 10:33
Block 2	10:22– 11:37	Block 3	10:35 – 11:29
LUNCH	11:37 – 12:19	Block4	11:31 – 12:25
Warning Bell	12:15		
Block 3	12:19 – 1:34		
Self Directed Study	1:36– 2:01		
Block 4	2:04– 3:19		

### NDC TIMETABLE – ALTERNATE (when we have an assembly or special events) 2017-2018

Monday - Thursday	
Warning Bell	8:30
Attendance & Prayer	8:33 – 8:41
Period 1	8:44 – 9:52
Period 2	9:55 – 11:04
Period 3	11:07 – 12:16
LUNCH	12:16 – 12:58
Warning Bell	12:55
Period 4	12:58 – 2:07
Period 5	2:10 – 3:19

#### KEEP LOOKING (through this newsletter):

- Transportation Information
- School Supplies
- School Cash On-Line

## Dates of events (subject to change without notice):

- Aug 24/17 – Optional Orientation for new students
- Aug 31/17 - First Day of School
- Sept 05/17 – Opening Mass
- Sept 12/17 – Meet the Staff Evening @ 7pm
- Sept 21/17 - Picture Day
- Oct 05/17 – Thanksgiving Liturgy
- Oct 09/17 - Thanksgiving – No School
- Oct 10/17 – Professional Development Day – No School
- Oct 14/17 – NDC hosting 5pm Mass @ St. Francis de Sales
- Oct 26/17 - Picture Retakes
- Nov 01/17 – Take Our Kids to Work Day – Grade 9’s
- Nov 05/17 – Catholic Education Sunday – Mass @ St. Francis de Sales
- Nov 10/17 – Remembrance Day Service
- Nov 23/17 – Parent/Student/Teacher Interviews 1:00 – 9:00 pm
- Nov 24/17 - No School in lieu of PSTI’S
- Dec 06&07/17 – Advent Mass @ St. Francis de Sales (Junior High –Wednes., Senior – Thurs)
- **Dec 22/17 to Jan 8/18 Christmas Break**
- Jan 08/18 – New Year Liturgy
- Jan 19/18 – Last Day of Classes for Senior High
- Jan 22-30 – Semester 1 Exams / Junior High Regular classes
- Jan 31/18 - PD Day – No Students
- Feb 01/18 – Semester 2 begins
- Feb 06/18 - Report Cards Out
- Feb 14/18 – Ash Wednesday Liturgy
- Feb 19/18 - Family Day – No School
- Feb 20-21 - Faith Days – No School
- Feb 22-23 - Teacher Convention – No School
- Mar 1 & 8/18 - Reconciliation @ NDC
- Mar 22/18– Parent/Student/Teacher Interviews 4:00 – 9:00 pm
- Mar 23/18 - No School in lieu of PSTI’S
- Mar 28/18 – Stations of the Cross Liturgy
- Mar 29/18 – Holy Thursday Liturgy
- **Mar 30 to April 09/18 Easter Break – No School**
- Apr 12/18 – Easter Mass @ NDC
- May 1/18 -- Marian Mass @ NDC
- May 16/18 – Grad Retreat @ St. Francis de Sales
- May 21/18 - Victoria Day – No School
- May 26/18 – Grad Mass and Ceremony
- June 12/18 – NDC Awards Evening
- June 19/18 – Last Day of Classes for Junior/Senior High
- June 20-27 – Semester 2 and Final Exam Period
- July 02/18 - Report Cards Available for pick up
- July 02/18 – Summer School classes begin

\*\*Dates may change – in particular, all Mass dates need to be confirmed with Father James, the Pastor for St. Francis de Sales Parish  
Please see our newsletter and website for any changes <http://www.notredamecollegiate.ca>



## **NEWSLETTER VIA E-MAIL and ON THE WEB**

At the beginning of each month the NDC newsletter is sent out via e-mail. This is a great way of getting out information regarding upcoming events and “things to know”. It also saves a lot of paper.

If you are receiving the newsletter and are having trouble viewing it, you can go to

<http://www.notredamecollegiate.ca>

click on the link “download newsletter” at the bottom of the page and you will be able to view it.

For those of you who do not have e-mail, you will receive the newsletter via your child at the beginning of each month. If you do have access to a computer, you can always view the newsletter at

<http://www.notredamecollegiate.ca>

If you are not receiving the newsletter by e-mail and would like to, please call the office at 403-652-2231.



### **ATTENDANCE**



**If your child is not going to be in school, the school office MUST be advised by a parent/guardian.** You can call the office 24 hours/7 days a week at **652-2231**. Outside of office hours you will hear a recorded message giving you the option to report an absence.

### **PROCEDURES TO FOLLOW WHEN LATE**

Students who are late for class, either in the morning or afternoon, must report to the office and obtain a late slip. Students will provide a parental note indicating a prearranged appointment as an excuse for lates. All unexcused lates will be tracked through the office. Three unexcused lates in a calendar month will result in administrative intervention with Saturday School being a reasonable escalating consequence.

### **PERMISSION TO LEAVE SCHOOL**

Any student wishing to leave the building during school hours due to illness, or a prearranged appointment must receive permission from the office and their parents and sign out. In cases where a written note from parents is not provided, parents will be contacted before the student is allowed to leave the school. In rare cases that parents cannot be contacted, the situation will be referred to School Administration. A student leaving the school without following this protocol will be considered truant. It is critical that we have an accurate accounting of who is in the building in case of emergency.

### **ILLNESS AT SCHOOL**

Students who are ill at school must go home or to a guardian home as there is no sick room provisions at the school.

**IMPORTANT NOTICE FROM CHRIST THE REDEEMER CATHOLIC SCHOOLS**  
**Regarding Bus Service for the 2017-2018 School Year**

\*\*Both the Student Bus Request form and Payor's PAD Agreement mentioned in this notice can be found under the Transportation Tab on the division website (redeemer.ab.ca).

1. Bus service for eligible bus students (students who live over 2.40 km from their designated school):

- If your child is an eligible rider and currently takes the bus:  
These students will automatically be added to the bus list for the upcoming school year. You can disregard this notice.
- If your child is an eligible rider but currently does not take the bus:  
If you would like bus service for the upcoming school year, please complete a Student Bus Request form and e-mail the completed form to [transportation@redeemer.ab.ca](mailto:transportation@redeemer.ab.ca) by May 31, 2017 to ensure your child has a seat for the beginning of the next school year.
- Our division does not charge bus fees for eligible bus students as government funding is provided for these students.



2. Bus service for ineligible riders (students that live over 1 km but less than 2.4 km from their designated school):

- School divisions do not receive funding to transport these students. Christ the Redeemer Catholic Schools endeavors to bus all students that request bussing if possible, however we do charge a fee to transport ineligible bus students. Bus fee information can be found on the Student Bus Request form.
- We are not able to provide bus service to students who live within 1 km of their designated school.

To register an ineligible rider for bus service for the upcoming school year the following is required:

- Complete the Student Bus Request form and return it to the school, together with payment by no later than May 31, 2017 to ensure your child has a seat for the beginning of the school year.
- Payment must be received PRIOR to your child being allowed to ride the bus.
- There are two payment options:
  - Cash or check totaling payment in full (no partial payments are allowed with this payment option); or
  - Complete the Payor's PAD Agreement and return it together with a VOID check to the school (or if payment will be coming out of a non-checking account a letter from your bank with your account information can be used in place of a VOID check). Please note this is the only option that allows bus fees to be paid by installments. If you choose to pay by installments with this method you will still receive early-bird pricing as long as the form is returned to the school no later than June 20/16. When completing this form please note that the first payment must be made by no later than the end of September 2016 and the last payment must be made no later than May 31, 2017. No post-dated cheques will be accepted for installment payments – a PAD agreement must be used if you are making more than one payment.

3. Other important information

- If your child is changing schools and changes from an eligible rider to an ineligible rider they will not be added to the bus list for the new school unless a Student Bus Request form is completed and returned to the school together with payment.
- If you are unsure if you owe a bus fee please contact the Transportation Department for clarification. It is parent responsibility to find out if your child is eligible for bussing or considered an ineligible rider.
- Principals will give special consideration to families experiencing financial difficulties.
- Home-to-school distances are calculated using our logistics software which has been audited by Alberta Education.

Please contact the Transportation Department with any questions you may have regarding bus service.

Thank you from the Transportation Department.

E-mail: [Transportation@redeemer.ab.ca](mailto:Transportation@redeemer.ab.ca)

Direct Phone: 403-938-8073 / Toll Free: 1-800-737-9383





## **SCHOOL BUS ROUTES FOR FALL 2017**

OKOTOKS, BROOKS, DRUMHELLER, HIGH RIVER, CANMORE AND STRATHMORE-THE FIRST DAY OF SCHOOL WILL BE AUGUST 30, 2016.

All bus students will be telephoned by their bus driver during the week prior to school opening.

Complete school bus information, including times and places of in-town stops, will be published in local newspapers. Please purchase your local newspaper the week before school opening for complete busing information.

Look for our large display ads on the following dates:

<u>Area</u>	<u>Paper</u>	<u>Edition</u>
Okotoks	Western Wheel	Wed. August 23
High River	High River Times	Tues. August 22
Brooks	Brooks Bulletin	Tues. August 22
Drumheller	Drumheller Mail	Wed. August 23
Strathmore	Strathmore Standard	Wed. August 23
Canmore	Rocky Mountain Outlook	Thurs. August 24

**Thank you,  
Bonnie L. Smith, R.E.M.T., R.E.M.D.  
Transportation Officer**

# Basic School Supply List

(Grade 7 – 12)  
**2017-2018**



There is no set school supply list. We ask students to bring the basic supplies and teachers will instruct students of what they need for each class. Listed below is a general list of what students will need throughout the year.

## Grade 7, 8 & 9

- Lined Loose-leaf - 1000 sheets
- Binder
- Blue Pens – Red Pens
- HB Pencils - lots
- 1 Pkg of dry erase markers
- Scissors
- Glue Stick
- Metric Ruler
- White Erasers
- Package of subject dividers
- White Out
- Reinforcements
- Pencil Sharpener
- Highlighter
- Geometry Set
- Simple Calculator
- Kleenex
- USB Memory Stick

## Grade 10, 11, & 12

- Lined Loose-leaf - 1000 sheets
- Binder
- Blue Pens - Red Pens
- HB Pencils – lots
- 1 Pkg of dry erase markers
- Scissors
- Glue Stick
- Metric Ruler
- White Erasers
- Package of subject dividers
- White Out
- Reinforcements
- Pencil Sharpener
- Highlighter
- Scientific Calculator
- Kleenex
- Graph Paper
- USB Memory Stick

Graphing Calculator (T1-83 Plus) – this will be needed in certain math classes. Teacher will let you know.

**\*\*Those students enrolled in Art need to have colored pencil crayons\*\***

**\*\*Please note that locks are provided by the school for lockers\*\***

## Phys Ed Classes

Jr. & Sr. High students will be required to purchase gym strips from the school in the fall

**PLEASE LABEL ALL ITEMS!**

# Family School Liaison Program (FSLP) at NDC

## FINDING SOLUTIONS TOGETHER

This program partners with parents (guardians) and school staff to enhance a student's functioning and success at school. To do this, our FSLW, Dianne Emerson, offers counseling and support to students and their families.

The program is

**Free**

**Voluntary**

**Confidential**

**On school site**

**During school hours**



Teachers may make referrals to the FSLP and parents may call to discuss concerns they have regarding their child. The student may also drop in to see Mrs. Bradley or request a counseling appointment. If it seems that ongoing counseling or support is appropriate, Mrs. Bradley will request that a Consent for Services form be signed by the parent or guardian. With the verbal consent of the student, communication and feedback of a general nature between Mrs. Bradley and parents will aim to encourage student progress.

As needed, Mrs. Bradley may consult with community resources and make referrals to outside agencies, always within the context of confidentiality.

Mrs. Bradley may also make classroom presentations or work with groups on a variety of issues, such as assertiveness, stress management, conflict resolution, etc.

These services are available at NDC four days a week, generally Monday to Thursday from 8:30 to 4:00. Mrs. Bradley can be reached at 652-2231.

# *Online Payments Available*

<https://christtheredeemer.schoolcashionline.com>

## **NEW CONVENIENCE: ONLINE PAYMENTS**

For SAFETY and Efficiency reasons, we want to reduce the amount of Cash & Cheques coming into our school.

Next year, school related expenses will be available online for you to make payment.

### **Avoid:**

- Scrambling for cash the night before
- Trips to the ATM at 9:00pm
- Sending cheques to school
- Missing important events

### **Pay Online for:**

- Agendas, Extra Curricular
- Field Trips
- Athletic Uniforms
- & Much More

## **MORE INFORMATION PROVIDED THE FIRST WEEK OF SCHOOL**



**Thank You Parents!**